

# Instructions for Gaining Access to NATO Limited Distribution Sessions

## 18<sup>th</sup> International Symposium for the Interaction of the Effects of Munitions With Structures (18<sup>th</sup> ISIEMS)

To ensure that only properly qualified ISIEMS participants gain access to NATO Limited Distribution technical papers and presentations at the 18<sup>th</sup> ISIEMS, the following steps are **ESSENTIAL**:

1. The “NATO SESSION ATTENDANCE FORM” on the next page must be completed and submitted to the UF Conference Department prior to attending the conference. All attendees wishing to attend NATO Limited Distribution sessions must complete and submit the form. Attendees who are not directly employed by a NATO defense agency (contractors, civilians of non-defense agencies, etc.) must have a NATO defense agency endorser complete Part 3 of the form, requiring their signature. This indicates to the 18<sup>th</sup> ISIEMS organizers that a contractor or non-defense agency civilian has legitimate need and purpose to attend the NATO Limited Distribution sessions.
2. Proper personal identification must be presented when requested at the conference. Upon registration, all participants must present proper identifying identification. To attend the NATO Limited Distribution sessions, specific requirements are in place for personal identification, depending upon the nature of your employment. Specific requirements are:
  - a. Non-US participants must show their passport to clearly establish national citizenship.
  - b. NATO defense agency civilians or military participants must present official identification from their employing NATO defense agency (e.g., US DoD CAC card, agency identification badge, etc.). This official identification must include a photograph of the participant.
  - c. Contractors or non-defense agency civilians must present an official identification with photograph.

**NATO ATTENDANCE FORM IS ON THE NEXT PAGE BELOW**

# ATTENDANCE FORM FOR NATO LIMITED DISTRIBUTION SESSIONS

18<sup>th</sup> ISIEMS | October 21-25, 2019 | Panama City Beach, Florida

This form should be sent to the **University of Florida Conference Dept – Attention: Erin Dinkel**  
Email to: edinkel@dce.ufl.edu or Fax: 352-294-0861  
To verify receipt, email Erin Dinkel at Erin.Dinkel@dce.ufl.edu

## PART 1: TYPE OF CONFERENCE ATTENDEE (SELECT ONE)

- US/NATO Defense Agency (Civilian)  US/NATO Defense Agency Contractor (Civilian)  
 US/NATO Defense Agency (Military)  Other (specify): \_\_\_\_\_

## PART 2: ATTENDEE INFORMATION

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|                                       |  |                         |              |           |
|---------------------------------------|--|-------------------------|--------------|-----------|
| Last Name, First Name, Middle Initial | Social Security or Passport Number                         | Company or Organization |              |           |
| Title (or Rank)                       | Company or Organization Address (Street, City, State, Zip) |                         |              |           |
| Date of Birth                         | Place of Birth   | Citizenship             | Office Phone | Alt Phone |

## PART 3: CONTRACTOR CERTIFICATION BY NATO DEFENSE OFFICIAL (FOR CONTRACTORS ONLY)

By signing below, I certify that the attendee in Part 2 of this form is a Government Contractor and is eligible to attend the NATO limited distribution sessions.

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|  |              |
|--|--------------|
| Printed Name of Certifying Official<br>Last Name, First Name, Middle Initial | Phone Number |
| Organization   | Title        |
| Signature  | Date         |

This form must be submitted and received prior to attendance at the Symposium

For questions or clarification regarding the NATO Limited Distribution Sessions, the security measures taken on-site, check-in procedures/requirements, or specific instructions regarding this form, please contact XXX

PRIVACY ACT STATEMENT AUTHORITY: DoDM 5200.01 PRINCIPAL PURPOSE: To identify persons seeking approval to attend limited distribution meetings during symposium listed above. ROUTINE USES: Information contained hereon is used for reviewing the request to attend limited distribution briefings during the symposium. Also used to certify the individual attendee's access authorization. DISCLOSURE IS VOLUNTARY: Failure to provide the information will result in disapproval to attend limited distribution sessions.